

Teaching Clinic Practicum Policy

Policy Code: CLI-006

Version: 3.0

Effective Date: 10 November 2022

Purpose

Clinic practicum is an integral part of the overall learning experience for students in Endeavour College courses. In certain courses, students can expect to spend between 25 and 40 percent of their total course hours in clinical education. The purpose of clinic practicum is to provide students with opportunities to integrate knowledge and skills at progressively higher levels of performance and responsibility during the course.

Scope

- All clinics
- All staff and students working in Endeavour College clinics and external placements

Policy Statement

The College's clinic practicum subjects are non-paid, on campus work experience, whereby enrolled students gain clinic experience in their enrolled discipline. Under the supervision of qualified clinic supervisors and supported by clinic operational staff, students seek to apply theories and scientific findings learned in their academic study and develop their skills through interaction with clients, Clinic Supervisors and peers. Clinic practicum also provides students with situations in which to practice interpersonal skills and develop characteristics essential to productive working relationships. It also provides an opportunity for students to develop clinical reasoning skills and operational management skills, as well as to master techniques that develop competence at the level of a beginning practitioner and small business owner

The timing and structure of clinical education will vary according to the course structure.

Students should be aware of the positioning of clinic practicum in their course as the clinic units are 100% attendance classes and therefore students are required to carry out their clinic practicum on campus, and to attend every clinic session.

Student Requirements Prior to Commencing Practicum

The following requirements must be organised prior to commencing clinic practicum and be recorded in the student's record before a student is able to undertake any clinic sessions.

1. Relevant theory subject pre-requisites are to be successfully completed.
2. First Aid Certificate: Students must hold a current recognised Provide First Aid Certificate (HLTAID011 or HLTAID003 if current) prior to commencing their first clinic block, and maintain its currency throughout the remainder of their course of study at the College. Documentation must be emailed directly to firstaid@endeavour.edu.au.
3. COVID-19 Mandatory Vaccination: It is a legislative requirement for some clinic students in some States to be fully vaccinated for COVID-19 in order to attend clinic practicum. To find out if this impacts you, please contact Student Services.

Enrolment & Progression through Clinic Practicum Subjects

The nature of the assessment for clinic practicum varies across disciplines but usually includes a student evaluation by both the supervisor and the student, the satisfactory completion of a specified number of hours, as well as a variety of assignments which may include case studies, essays, verbal presentations, and practical examinations.

If a student is required to complete a deferred assessment or 'make-up' clinics for their clinic practicum, these are to be organised at the earliest possible opportunity subject to the availability of clinic places and with permission of the Clinic Supervisor. See the *Clinic Handbook* for details of this process.

Failure in any subject of study (academic or clinical) may affect the student's progression through their course of study and potentially delay graduation. Students who have failed a clinic practicum subject may be permitted to re-enrol in the subject at non-standard times, subject to the availability of places.

The Responsibility of Students in Teaching Clinics

In all clinical situations, the welfare of the clinic client is paramount. The client's dignity and rights to privacy and confidentiality must be respected at all times. Students who do not comply with the rules governing ethical practice may be removed from the clinical placement.

Students must be fit and not impaired in any way to undertake clinical placement. Refer to *Alcohol and Other Drugs Policy - HE Students*, *Alcohol and Other Drugs Policy - VET Students* and *Disability Policy*.

Clinic students are expected to conform to the professional conduct required by the College. Students should consult the relevant section of the *Clinic Handbook* for information relating to professional practice, professional attire and name badges.

Students are expected to take an active responsibility for their own education by identifying their own learning needs, assisting the Clinic Supervisor in planning and implementing the learning experiences, being familiar with and adhering to procedures and rules laid down by the College and in evaluating their own performance. The Clinic Supervisor performs the role of teacher, facilitator, coordinator and professional role model.

Infectious Diseases

Infectious diseases are of concern to all those working in clinical settings. Whilst an understanding of the transmission of diseases such as COVID-19, HIV/AIDS, hepatitis and tuberculosis is particularly important, all students and Clinic Supervisors must acquaint themselves with information about the potential dangers of all communicable diseases likely to be experienced in Australia. They should be aware of sources of infectious micro-organisms, their modes of transmission and the ways of reducing the risk of infection to self, clients and others. Refer to the College's *Notifiable Diseases and Infection Control Policy* for further information.

Insurance coverage for students in clinical practicum

The College has in place a public liability and professional indemnity policy which extends to protect students from claims made against them which arise out of any negligent act, error or omission on the part of the student during clinic sessions.

Definitions

Clinic practicum - refers to the in-house, on campus supervised practice of professional clinical skills.

College – The Australian College of Natural Medicine Pty Ltd (ACNM) trades as Endeavour College of Natural Health and Endeavour Wellness Clinic. For the purpose of this policy, any reference to 'College' or 'the College' should be considered a reference to each or any of these respective trading names / entities.



Related Procedures

Face Mask Wearing Procedure

First Aid and Infection Control Procedure

Safe Work Procedure – Massage table maintenance, safety and hygiene

Safe Work Procedure – Sharps, Moxabustion and Bio-hazardous waste handling and disposal

Further Information

Related Policies

Alcohol and Other Drugs Policy – HE Students

Alcohol and Other Drugs Policy - VET Students

Assessment Policy - Higher Education

Assessment Policy - VET

Disability Policy

Notifiable Diseases and Infection Control Policy

Optimising Teaching Clinics Supervision Ratios Policy – HE

Optimising Teaching Clinics Supervision Ratios Policy - VET

Teaching Clinic Operation Policy

Related Documents

Clinic Handbook

Guidelines

Immunisation Guidelines

Benchmarking

Not Applicable

Supporting Research and Analysis

Not Applicable

Related Legislation

Not Applicable



Review and Approval

Policy Author

S Jones; E Feeney

Policy Owner

Director of Clinic and Campus Operations

Contact

Director of Clinic and Campus Operations

Sherri.Duncan@endeavour.edu.au

Approval Body

Managing Director

Approval date: 30 March 2023

Policy Status

Revised – fully revised for current practice

Responsibilities for Implementation

- Academic Leadership Team
- Clinic Supervisors
- Clinic Managers and Clinic Services Coordinators
- Director of Clinic and Campus Operations
- Student Services team

Key Stakeholders

- All clinic students
- Clinic clients
- Director of Student Services and Retention