Unit of Study Outline

Unit of Study Name	**Building a Referral Network**
Unit of Study Code	**BRN532**
Qualification/s:	HLT52015 Diploma of Remedial Massage
This Unit of Competency contributes to the following Units of Study	CHCPRP005 Engage with health professionals and the health system
Units of Study Prerequisites	Nil
Delivery Methods and Contextualisation	The competency unit will be delivered on campus or online. This will be primarily through PowerPoint presentations for on campus students, recorded lectures for online students, and paired/group work tasks and individual research tasks for both study modes. Delivery strategies will be contextualised to focus on the scope of practice of a massage therapist, reflecting the role they play in the broader Australian Health System.
Delivery / Learning & Assessment Hours	**Online delivery – Full-time and Part-time students** • 3.6 hours directed study per week for 10 weeks • 2 hours self-study per week Endeavour may deliver units of study in intensive format for smaller cohorts whilst still ensuring that all requirements as recommended by the Health Training Package are met.
Department	Health
Unit of Study Coordinator	Anthony Turri
Unit of Study Overview	This unit of study provides students with knowledge and skills required to work collaboratively in the Australian health care system as a massage therapist, engaging effectively with other medical and allied health professionals where required. The unit is designed to give students appropriate skills to recognise situations inside and outside of their scope of practice, making effective referrals to the correct health professional where required.

CHCPRP005 – Engage with health professionals and the health system

Element	Performance Criteria	
1. Use health care systems and services	**1.1**	Identify health care systems and services with links to own practice
	1.2	Research and maintain information about other health services to support own practice
	1.3	Offer current and accurate information about other health care services
	1.4	Provide clear and accurate information to clients about their financial and eligibility issues
	1.5	Identify and use opportunities to maintain, extend and update knowledge
2. Interact with health professionals	**2.1**	Establish effective relationships with workers from different sectors and levels of the industry according to work role
	2.2	Use accepted industry language and terminology when sharing information
	2.3	Work collaboratively to both seek and share information
3. Make referrals to health professionals	**3.1**	Determine need for referral to other professional health services based on client needs and assessment indications
	3.2	Clearly communicate the need for referral to the client and explain rationale
	3.3	Ensure referral occurs with consent of client and within confidentiality standards
	3.4	Write referral report, including clear and accurate information about results of own testing or assessment
	3.5	Structure information logically, using language that will be understood by the report recipient
	3.6	Make recommendations within scope of own practice and expertise

Content

Week	Content	Core Learning Activities	Supportive Learning Activities
1	Formulating a referral plan	PowerPoint Presentation	AIHW – How Does Australia's health system work? AIHW – Australia's Health 2018

2	Making a referral and networking	PowerPoint Presentation	Massage and Myotherapy – Code of Ethics & Standard of Practice
3	GPs, Specialists & Networking	PowerPoint Presentation	
4	Building a Medical Vocabulary	PowerPoint Presentation	
5	Diagnostic Tests, Reports and Electronic Communication	PowerPoint Presentation	
6	The Referral Process	PowerPoint Presentation	AIHW – Referrals and Admissions
7	Cost of Therapies & Abuse	PowerPoint Presentation	
8	Transferring client information	PowerPoint Presentation	Massage and Myotherapy – Informed Consent Form
9	Workplace Responsibilities	PowerPoint Presentation	
10	Ethical Conduct & Health Fund Requirements	PowerPoint Presentation	

Primary Learning Resources*

| 1 | PowerPoint Presentation |
| 2 | Recorded Lectures |

* Primary learning resources includes the practical texts from all pre-requisite units that students are expected to utilise in their clinical practicums.

Supplementary Learning Resources

1	Massage and Myotherapy – Informed Consent Form
2	Massage and Myotherapy – Code of Ethics & Standard of Practice
3	AIHW – How Does Australia's health system work?
4	AIHW – Australia's Health 2018
5	AIHW – Referrals and Admissions

Assessment

Assessment for this unit of study is both formative and summative.

- *Formative* means that a student will receive feedback in a timely manner and apply this feedback in order to improve their learning throughout the duration of the study period.
- *Summative* means that the assessment item contributes to the overall assessment of required knowledge or / and skills or / and application of these in practice in order to demonstrate competency.

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For this unit of study, please note the specific requirements for each assessment item and the required level of achievement expected in order to show satisfactory progress towards competency.

Vocational Education & Training (VET) students are required to pass all pieces of summative assessment. The Assessment Schedule (due dates) is to be followed and students are to adhere to these dates unless they have legitimate grounds for extension or deferral (*see Assessment Policy - VET*).

Students who fail a piece of assessment will be offered two reassessment opportunities and must complete this reassessment within the time frame given for that reassessment item.

Assessment Task	Required Skills & Knowledge	Assessment Schedule	Conditions
Directed Learning Activities	*CHCPRP005 Referral Reports*	*Week 6*	*Satisfactory / Not Yet Satisfactory*
Directed Learning Activities	*CHCPRP005 Short Answer Assessment*	*Week 10*	*Satisfactory / Not Yet Satisfactory*

NOTE: On the satisfactory completion of all tasks listed above the learner will be deemed competent in each Unit of Competency. All assessments are underpinned by Endeavour's quality client service philosophy which embraces client safety and safe work practices. Endeavour uses the following underpinning criteria for all assessments:

Attendance	Students must have 100% attendance for all practicum sessions.
Participation	Students must demonstrate a high level of participation in all clinic activities including reception / administration duties and assessing & treating clients.
Professionalism	Students are required to wear the mandated College uniform, prepare for classes and act in a professional manner.
Adherence to Code of Conduct	Students are expected to adhere to the College's *Student Code of Conduct - VET*.

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