

# 2020 Student Calendar

## ONLINE Semester Based Study - HE


JANUARY							FEBRUARY							MARCH							APRIL						
M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S
		1	2	3	4	5						1	2							1			1	2	3	4	5
6	7	8	9	10	11	12	3	4	5	6	7	8	9	2	3	4	5	6	7	8	6	7	8	9	10	11	12
13	14	15	16	17	18	19	10	11	12	13	14	15	16	9	10	11	12	13	14	15	13	14	15	16	17	18	19
20	21	22	23	24	25	26	17	18	19	20	21	22	23	16	17	18	19	20	21	22	20	21	22	23	24	25	26
27	28	29	30	31			24	25	26	27	28	29	23	24	25	26	27	28	29	27	28	29	30				
													30	31													

MAY							JUNE							JULY							AUGUST						
M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S
				1	2	3	1	2	3	4	5	6	7			1	2	3	4	5						1	2
4	5	6	7	8	9	10	8	9	10	11	12	13	14	6	7	8	9	10	11	12	3	4	5	6	7	8	9
11	12	13	14	15	16	17	15	16	17	18	19	20	21	13	14	15	16	17	18	19	10	11	12	13	14	15	16
18	19	20	21	22	23	24	22	23	24	25	26	27	28	20	21	22	23	24	25	26	17	18	19	20	21	22	23
25	26	27	28	29	30	31	29	30					27	28	29	30	31			24	25	26	27	28	29	30	
																			31								

SEPTEMBER							OCTOBER							NOVEMBER							DECEMBER						
M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S
	1	2	3	4	5	6				1	2	3	4							1		1	2	3	4	5	6
7	8	9	10	11	12	13	5	6	7	8	9	10	11	2	3	4	5	6	7	8	7	8	9	10	11	12	13
14	15	16	17	18	19	20	12	13	14	15	16	17	18	9	10	11	12	13	14	15	14	15	16	17	18	19	20
21	22	23	24	25	26	27	19	20	21	22	23	24	25	16	17	18	19	20	21	22	21	22	23	24	25	26	27
28	29	30					26	27	28	29	30	31	23	24	25	26	27	28	29	28	29	30	31				

 Indicates College Closed

COHORT	Start Date	Census Date	Examination Period Commences	Results Released
ONLINE Jan 20	06 Jan 20	31 Jan 20	27 Apr 20	22 May 20
ONLINE Feb 20	03 Feb 20	28 Feb 20	25 May 20	19 Jun 20
ONLINE Mar 20	02 Mar 20	27 Mar 20	22 Jun 20	17 Jul 20
ONLINE Apr 20	06 Apr 20	01 May 20	27 Jul 20	21 Aug 20
ONLINE May 20	04 May 20	29 May 20	24 Aug 20	18 Sep 20
ONLINE Jun 20	01 Jun 20	26 Jun 20	21 Sep 20	16 Oct 20

COHORT	Start Date	Census Date	Examination Period Commences	Results Released
ONLINE Jul 20	06 Jul 20	31 Jul 20	26 Oct 20	20 Nov 20
ONLINE Aug 20	03 Aug 20	28 Aug 20	23 Nov 20	18 Dec 20
ONLINE Sep 20	07 Sep 20	02 Oct 20	28 Dec 20	22 Jan 21
ONLINE Oct 20	05 Oct 20	30 Oct 20	25 Jan 21	19 Feb 21
ONLINE Nov 20	02 Nov 20	27 Nov 20	22 Feb 21	19 Mar 21
ONLINE Dec 20	07 Dec 20	01 Jan 21	29 Mar 21	23 Apr 21

### PUBLIC HOLIDAYS

College will be **closed** on the following **National Public Holidays**. Classes will not be held.

New Year's Day	1 January
Australia Day Holiday	27 January
Good Friday	10 April
Easter Monday	13 April
ANZAC Day Holiday	25 April
Christmas Day	25 December
Boxing Day	26 December

**Please note that Public Holidays do not affect online study commitment**

### TECHNICAL ISSUES AND QUESTIONS:

If students are having any technical issues, please contact the Education Technology staff at [online@endeavour.edu.au](mailto:online@endeavour.edu.au).

#### How To Log into the LMS

Students can access the LMS by clicking on the "Online Learning Login" on the Endeavour Home Page. Alternatively they can go directly to: <http://learn.endeavour.edu.au>

If students have not received their email yet, they can email [online@endeavour.edu.au](mailto:online@endeavour.edu.au) for further assistance.

#### How To Change Password in LMS

Students can request a change in password, which is located in their student profile within the LMS.

### TECHNICAL ISSUES AND QUESTIONS:

#### How To Update Personal Details

Students can update their personal profile within the Student Portal. This can be done by clicking on the Profile Tab.

If students are new to the Online Learning Management System (LMS), an email will be sent to them with their login details **the Friday before their subject starts**.

### EXAMINATIONS:

#### Online Quizzes

All Online Quizzes need to be completed within the due week as specified within the subject outline and assessment criteria.

#### Examination Period

Examination period commences week 16 for two weeks and consists of written exams and online quizzes as well as any final assessments to be uploaded for marking.

For online subjects that have paper-based/written final exams, students are required to attend the closest Endeavour campus to sit the exam. All paper-based/written final exams will be scheduled during the two weeks following the date indicated on the calendar overleaf, under the heading **Examination Period Commences**. Students need to keep these two weeks clear of commitments until further notification of exact date and time of final exam is published.

The examination details for the final exam for each subject delivered online are published on the LMS under the relevant subject link at least six (6) weeks prior to the examination week. These details are published as a note via The Subject News NoticeBoard.

It is the student's responsibility at all times to regularly check The Loop for important final examination updates and information.

#### External Invigilation for Online Subjects

Only students, studying online, who live more than 100km from the nearest Endeavour Campus are eligible to arrange for an External Invigilator to oversee a paper-based/written final exam. Applications must be lodged one (1) calendar month prior to the PUBLISHED exam date/s.

Students sitting external exams are required to sit their final exam as per the scheduled date and time advertised on The Subject News NoticeBoard.

#### Deferred Final Exams for Online Subjects

If you are unable to attend the nominated exam date as indicated in The Subject News NoticeBoard, then you must submit a Deferred Examination Application form with supporting evidence, no later than three (3) working days after the PUBLISHED date of the exam/s. If students do not attend a nominated exam and do not submit a Deferred Examination Application this will result in an automatic fail grade for the exam.

The Deferred Examination Application form can be completed online via the Student Portal under the "Links and Resources" tab.

If students have any questions regarding examinations, please contact the Examination Department at [examination@endeavour.edu.au](mailto:examination@endeavour.edu.au).

### GRADUATION:

All requests to graduate must be received by 01 March 2020 to be included in the 2020 Graduation Ceremonies. Dates for graduation for each campus will be advertised separately in late 2019.