

| JANUARY   |    |    |    |    |    |    | FEBRUARY |    |    |    |    |    |    | MARCH    |    |    |    |    |    |    | APRIL    |    |    |    |    |    |    |   |
|-----------|----|----|----|----|----|----|----------|----|----|----|----|----|----|----------|----|----|----|----|----|----|----------|----|----|----|----|----|----|---|
| M         | T  | W  | T  | F  | S  | S  | M        | T  | W  | T  | F  | S  | S  | M        | T  | W  | T  | F  | S  | S  | M        | T  | W  | T  | F  | S  | S  |   |
|           |    |    |    |    | 1  | 2  |          | 1  | 2  | 3  | 4  | 5  | 6  |          | 1  | 2  | 3  | 4  | 5  | 6  |          |    |    |    |    | 1  | 2  | 3 |
| 3         | 4  | 5  | 6  | 7  | 8  | 9  | 7        | 8  | 9  | 10 | 11 | 12 | 13 | 7        | 8  | 9  | 10 | 11 | 12 | 13 | 4        | 5  | 6  | 7  | 8  | 9  | 10 |   |
| 10        | 11 | 12 | 13 | 14 | 15 | 16 | 14       | 15 | 16 | 17 | 18 | 19 | 20 | 14       | 15 | 16 | 17 | 18 | 19 | 20 | 11       | 12 | 13 | 14 | 15 | 16 | 17 |   |
| 17        | 18 | 19 | 20 | 21 | 22 | 23 | 21       | 22 | 23 | 24 | 25 | 26 | 27 | 21       | 22 | 23 | 24 | 25 | 26 | 27 | 18       | 19 | 20 | 21 | 22 | 23 | 24 |   |
| 24        | 25 | 26 | 27 | 28 | 29 | 30 | 28       |    |    |    |    |    |    | 28       | 29 | 30 | 31 |    |    |    | 25       | 26 | 27 | 28 | 29 | 30 |    |   |
| 31        |    |    |    |    |    |    |          |    |    |    |    |    |    |          |    |    |    |    |    |    |          |    |    |    |    |    |    |   |
| MAY       |    |    |    |    |    |    | JUNE     |    |    |    |    |    |    | JULY     |    |    |    |    |    |    | AUGUST   |    |    |    |    |    |    |   |
| M         | T  | W  | T  | F  | S  | S  | M        | T  | W  | T  | F  | S  | S  | M        | T  | W  | T  | F  | S  | S  | M        | T  | W  | T  | F  | S  | S  |   |
|           |    |    |    |    |    | 1  |          |    | 1  | 2  | 3  | 4  | 5  |          |    |    |    | 1  | 2  | 3  | 1        | 2  | 3  | 4  | 5  | 6  | 7  |   |
| 2         | 3  | 4  | 5  | 6  | 7  | 8  | 6        | 7  | 8  | 9  | 10 | 11 | 12 | 4        | 5  | 6  | 7  | 8  | 9  | 10 | 8        | 9  | 10 | 11 | 12 | 13 | 14 |   |
| 9         | 10 | 11 | 12 | 13 | 14 | 15 | 13       | 14 | 15 | 16 | 17 | 18 | 19 | 11       | 12 | 13 | 14 | 15 | 16 | 17 | 15       | 16 | 17 | 18 | 19 | 20 | 21 |   |
| 16        | 17 | 18 | 19 | 20 | 21 | 22 | 20       | 21 | 22 | 23 | 24 | 25 | 26 | 18       | 19 | 20 | 21 | 22 | 23 | 24 | 22       | 23 | 24 | 25 | 26 | 27 | 28 |   |
| 23        | 24 | 25 | 26 | 27 | 28 | 29 | 27       | 28 | 29 | 30 |    |    |    | 25       | 26 | 27 | 28 | 29 | 30 | 31 | 29       | 30 | 31 |    |    |    |    |   |
| 30        | 31 |    |    |    |    |    |          |    |    |    |    |    |    |          |    |    |    |    |    |    |          |    |    |    |    |    |    |   |
| SEPTEMBER |    |    |    |    |    |    | OCTOBER  |    |    |    |    |    |    | NOVEMBER |    |    |    |    |    |    | DECEMBER |    |    |    |    |    |    |   |
| M         | T  | W  | T  | F  | S  | S  | M        | T  | W  | T  | F  | S  | S  | M        | T  | W  | T  | F  | S  | S  | M        | T  | W  | T  | F  | S  | S  |   |
|           |    |    | 1  | 3  | 3  | 4  |          |    |    |    |    | 1  | 2  |          | 1  | 2  | 3  | 4  | 5  | 6  |          |    |    | 1  | 2  | 3  | 4  |   |
| 5         | 6  | 7  | 8  | 9  | 10 | 11 | 3        | 4  | 5  | 6  | 7  | 8  | 9  | 7        | 8  | 9  | 10 | 11 | 12 | 13 | 5        | 6  | 7  | 8  | 9  | 10 | 11 |   |
| 12        | 13 | 14 | 15 | 16 | 17 | 18 | 10       | 11 | 12 | 13 | 14 | 15 | 16 | 14       | 15 | 16 | 17 | 18 | 19 | 20 | 12       | 13 | 14 | 15 | 16 | 17 | 18 |   |
| 19        | 20 | 21 | 22 | 23 | 24 | 25 | 17       | 18 | 19 | 20 | 21 | 22 | 23 | 21       | 22 | 23 | 24 | 25 | 26 | 27 | 19       | 20 | 21 | 22 | 23 | 24 | 25 |   |
| 26        | 27 | 28 | 29 | 30 |    |    | 24       | 25 | 26 | 27 | 28 | 29 | 30 | 28       | 29 | 30 |    |    |    | 26 | 27       | 28 | 29 | 30 | 31 |    |    |   |

Indicates College Closed

| COHORT        | Start Date | Census Date | Exam Period Commences | Results Released |
|---------------|------------|-------------|-----------------------|------------------|
| ONLINE Jan 22 | 03 Jan 22  | 28 Jan 22   | 26 Apr 22             | 26 May 22        |
| ONLINE Feb 22 | 07 Feb 22  | 04 Mar 22   | 30 May 22             | 30 Jun 22        |
| ONLINE Mar 22 | 07 Mar 22  | 31 Mar 22   | 27 Jun 22             | 28 Jul 22        |
| ONLINE Apr 22 | 04 Apr 22  | 29 Apr 22   | 25 Jul 22             | 25 Aug 22        |
| ONLINE May 22 | 02 May 22  | 27 May 22   | 22 Aug 22             | 22 Sep 22        |
| ONLINE Jun 22 | 06 Jun 22  | 30 Jun 22   | 26 Sep 22             | 27 Oct 22        |

| COHORT        | Start Date | Census Date | Exam Period Commences | Results Released |
|---------------|------------|-------------|-----------------------|------------------|
| ONLINE Jul 22 | 04 Jul 22  | 29 Jul 22   | 24 Oct 22             | 24 Nov 22        |
| ONLINE Aug 22 | 01 Aug 22  | 26 Aug 22   | 21 Nov 22             | 20 Dec 22        |
| ONLINE Sep 22 | 05 Sep 22  | 30 Sep 22   | 28 Dec 22             | 25 Jan 23        |
| ONLINE Oct 22 | 03 Oct 22  | 28 Oct 22   | 23 Jan 23             | 23 Feb 23        |
| ONLINE Nov 22 | 07 Nov 22  | 02 Dec 22   | 27 Feb 23             | 30 Mar 23        |
| ONLINE Dec 22 | 05 Dec 22  | 30 Dec 22   | 27 Mar 23             | 27 Apr 23        |

# 2022 Student Calendar

## ONLINE Semester Based Study - HE

### PUBLIC HOLIDAYS

College will be **closed** on the following **National Public Holidays**. Classes will not be held.

|                       |             |
|-----------------------|-------------|
| New Year's Day        | 3 January   |
| Australia Day         | 26 January  |
| Good Friday           | 15 April    |
| Easter Monday         | 18 April    |
| ANZAC Day Holiday     | 25 April    |
| Christmas Day Holiday | 26 December |
| Boxing Day Holiday    | 27 December |

**Please note that Public Holidays do not affect online study commitment**

### TECHNICAL ISSUES AND QUESTIONS:

If students are having any technical issues, please contact the Education Technology staff at [online@endeavour.edu.au](mailto:online@endeavour.edu.au).

#### **How To Log into the LMS**

Students can access the LMS by clicking on the Students / LMS links on the top of the Endeavour Home Page. Alternatively they can go directly to: <http://learn.endeavour.edu.au>

If students have not received their email yet, they can email [online@endeavour.edu.au](mailto:online@endeavour.edu.au) for further assistance.

#### **How To Change Password in LMS**

Students can change their password by following the instructions on the front page of the LMS. Alternatively, students can reset their passwords at <https://passwordreset.endeavour.edu.au>

### TECHNICAL ISSUES AND QUESTIONS:

#### **How To Update Personal Details**

Students can update their personal profile within the Student Portal. This can be done by clicking on the Profile Tab.

If students are new to the Online Learning Management System (LMS), an email will be sent to them with their login details **the Friday before their subject starts**.

### EXAMINATIONS:

#### **Online Quizzes**

All Online Quizzes need to be completed within the due week as specified within the subject outline and assessment criteria.

#### **Exam Period**

Exam period commences week 16 for two weeks and consists of written exams and online quizzes as well as any final assessments to be uploaded for marking.

All written examinations will be performed using Respondus LockDown Browser and will be open in the LMS for a scheduled window of time; once started, examinations must be completed within the required exam timeframe. All written final exams will be scheduled during the two weeks following the date indicated on the calendar overleaf, under the heading **Exam Period Commences**. Students need to keep these two weeks clear of commitments until the exact date and time of final exam is published.

The examination details for the final exam for each subject delivered online are published Student Portal and LMS under the relevant subject link at least six (6) weeks prior to the examination week. These details are published as a note via The Subject News NoticeBoard.

It is the student's responsibility at all times to regularly check The Loop for important final examination updates and information.

#### **External Invigilation for Online Subjects**

The College does not conduct supervised examinations on campus. Students who are unable, or do not wish, to use the Respondus LockDown software can apply to have their examination invigilated by an external supervisor.

Students applying to sit an examination with an external supervisor must submit the Nomination of External Exam Invigilator Form to [examination@endeavour.edu.au](mailto:examination@endeavour.edu.au) at least one (1) calendar month prior to the final exam period.

#### **Deferred Final Exams for Online Subjects**

If you are unable to attend the nominated exam date as published on the LMS, then you must submit a Deferred Examination Application form with supporting evidence, no later than three (3) working days after the PUBLISHED date of the exam/s. If students do not attend a nominated exam and do not submit a Deferred Examination Application form this will result in an automatic fail grade for the exam.

The Deferred Examination Application form can be completed online via the Student Portal under the "Links and Resources" tab.

If students have any questions regarding examinations, please contact the Examination Department at [examination@endeavour.edu.au](mailto:examination@endeavour.edu.au).

### GRADUATION:

All requests to graduate must be received by 08 July 2022 to be included in the 2022 Graduation Ceremonies. Dates for graduation for each campus will be advertised separately in late 2021.